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**MADEIRA CITY COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 26, 2024**

**I. CALL TO ORDER**

Mayor Doug Moormann called the meeting to order at 7:34 pm.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor Moormann led the pledge.

**III. ROLL CALL**

Members present:

Doug Moormann  
Alicia Camper  
Logan Junger  
Tom Henning  
Chad Shaffer  
Ramzi Takieddine  
Tim Brock

Officials/Staff Present:

Brian Fox, Law Director  
Michael Norton-Smith, City Manager  
Lori A. Thompson, Assistant City Manager  
David Schaefer, Police Chief  
Kristie Lowndes, Treasurer  
Holly Richards, Clerk of Council

**IV. ACCEPTANCE OF AGENDA**

A. Changes to the agenda

1. Move Res. No. 44-24 from Consent to Regular agenda.
2. Add Res. No. 46-26 to Resolutions and Ordinances.
3. Add Park Lighting to Old Business.

B. Changes to the City Council Regular Meeting Minutes from August 12, 2024:  
None

**Motion to accept the agenda as amended and the meeting minutes from August 12, 2024; made by Mr. Junger, second by Mr. Shaffer. Motion carried by 7-0 roll call vote.**

**V. MAYOR'S MOMENT**

A. Public Comment Reminder

B. In the Community- Mayor Moormann

1. Mayor Moorman noted tonight's prior workshop on Budget and Finance and thanked the Council for their input and priorities.
2. He also shared an aerial photo by Bill Weisenberger, of the Miami/Galbraith roundabout under construction. Mr. Takieddine and others thanked residents for their patience during this work.

C. Special Recognition  
None

**VI. NOTICE OF OTHER MEETINGS/EVENTS**

- Mayor's Court
- Labor Day- City Office Closed
- Board of Zoning Appeals
- City Council

August 28, 2024, at 6:30 p.m.  
 September 2, 2024  
 September 3, 2024, at 7:00 p.m. (Tuesday)  
 September 9, 2024, at 7:30 p.m.

**VII. COMMUNITY PARTICIPATION**

**A. Guests & Registered Visitors**

1. Doug Oppenheimer of 577 Miami Bluff Court asked the Council to table Ord. No. 24-08 and asked that Ord 24-06 and 24-08 both be included in next month's agenda and packet. Mr. Fox clarified that the amendment was a very simple language change and was changed for administrative reasons as requested by the CIC.
2. Gerri Schneider of 7260 Rita Lane spoke about scooters. After 9 days of school, students are going down the Rita Street incline and are not always stopping for school buses or following traffic laws. Students on bikes are also preventing pedestrians from walking on the sidewalk. Chief Schaefer stated that scooters and bikes should be following traffic laws if on the street. Mr. Moorman recommended the issue be considered by the Law and Safety Committee and results shared with schools.

**B. Correspondence**

None

**VIII. COMMITTEE AND OFFICIAL REPORTS**

**A. Tree Board on August 13, 2024**

1. Mr. Junger reported the Board discussed the 2025 Work Plan, including a planting master plan and a tree investment program.

**B. Public Works Committee on August 19, 2024**

1. Mr. Takeddine reported highlights of the report. He said we are unable to finish the Miami Ave. right of way acquisition Phase 2 bidding until Phase 1 is complete. Miami Ave/Galbraith roundabout is under way. There was a brief discussion about stormwater and a study will be completed.

**C. Senior Commission on August 19, 2024**

1. Mr. Takeddine shared that the commission is planning for next year.

**D. Planning Commission on August 19, 2024**

1. Mr. Shaffer reported denial of Case PC 24-023 to split one lot into two, and failure to approve Case PC 24-028, rezoning from R2 to TROD, which would allow paired homes. The Commission had a full house of guests speaking about the cases.

**E. Administration and Personnel Committee on August 20, 2024**

1. Mr. Henning reported completion of four interviews.

**F. Budget and Finance Committee on August 26, 2024**

1. Mr. Shaffer reported on a review of finances: revenues are up, earnings are also up year-over-year. The Council had a budget visioning session earlier tonight and discussed many topics including property taxes, earnings tax, reserves, debt repayment, stormwater obligations, and senior assistance opportunities. A proposal will be presented later this year for the 2025 budget.

**G. Police Report**

1. Chief Schaefer reported a busy July in the department and the completion of the FBI-LEEDA Trilogy program for Det. Byram.

## X. PUBLIC HEARING

- A. Ord. No. 24-07 Amending Portions of Chapter 94.03: Athletic Field Fees of the City of Madeira Code of Ordinances- **PUBLIC HEARING & SECOND READING**
1. Mr. Moormann opened the public hearing at 8:13 and closed it after no public comments.
  2. Council hearing was opened. Mr. Shaffer asked for start date clarification, which would be January 1, 2025. Mr. Takieddine asked for visibility and public notification of fee changes. Mr. Junger asked for an example of the fee policy which would be affected by this Ordinance. Mr. Norton-Smith clarified that the policy is included as supplemental information to the Ordinance, it is attached as an example of application, but is not part of the Ordinance.
  3. Holding a Parks and Rec meeting was recommended to understand the fee policy further.
  4. Discussion closed at 8:20.

## XI. ORDINANCES AND RESOLUTIONS

- A. Res. 44-24 Authorizing the City Manager to Contract with CINTAS for Automatic External Defibrillators (AEDs)
1. Mr. Brock and Mayor Moormann recused themselves.
  2. Mr. Norton-Smith reviewed the resolution and the importance of AEDs at Sellman Park, McDonald Commons, and City Hall. He said staffer Emily McNamara found grant funding and recommended the current proposal.
  3. Mr. Shaffer encouraged training for coaches and fire department for using AEDs.

**Motion to approve Res. 44-24 Authorizing the City Manager to Contract with CINTAS for Automatic External Defibrillators (AEDs) made by Mr. Takieddine, second by Mr. Shaffer. Motion carried by 5-0-2 roll call vote, with Mayor Moormann and Mr. Brock recusing themselves.**

- B. Ord. No. 24-08 Amending Portions of Ord. No. 24-06
1. Mr. Fox explained that the legislation language was changed to match CIC language. This changes language from a purchase agreement to a donation and has no new legislative impact.
  2. Mr. Junger supported honoring Mr. Oppenheimer's request to table if time is not pressing. Mr. Fox stated that the preference of the CIC is that we approve tonight. Mr. Shaffer asked about public notice, which we are not required to do. Mr. Takieddine stated that we have already approved the policy of Ord. 24-06, we have the opinion of the Historical Society, and this is an administrative change.

**Motion to approve Ord. No. 24-08 Amending Portions of Ord. No. 24-06 made by Mr. Brock, second by Mr. Henning. Motion carried by 6-0-1 roll call vote, with Mr. Shaffer abstaining.**

- C. Res. No. 45-24 Authorizing the City Manager to Contract with Exhibit Three Fabrications for Park Signage and Corporation Line Signage
1. Mr. Norton-Smith shared a brief history of the signs and the need for replacement and new signs. He is seeking council discussion since the price was higher than expected. The project could be phased in over two budget years.
  2. Mayor Moormann encouraged prompt action so sponsors are recognized.
  3. Mr. Henning questioned the cost, and Mr. Norton-Smith said we could get additional vendor pricing, though set up fees may be needed with a new vendor. Labor in-house vs. installed by vendor was discussed.

4. Council members discussed which signs to defer to next budget year. Consensus was to move forward with sponsorship signage, McDonald Commons Signage, and to defer Hosbrook and Sellman entry signs.

**Motion to approve Res. No. 45-24 and Authorizing the City Manager to Contract with Exhibit Three Fabrications for Park Signage and Corporation Line Signage made by Mr. Shaffer, second by Mr. Henning. Motion carried by 7-0 roll call vote.**

D. Res. No. 46-24 Authorizing the City Manager to increase the pay rate of school crossing guards and amending Section 1 of Ordinance No. 08-37

1. Mr. Norton-Smith stated that Admin recommends approval in order to offer competitive rates.
2. Ms. Camper recommended leaving a compensation rate out of the Charter, and left to the discretion of the Administration with consultation with the that rather than a rate, compensation

**Motion to approve Res. No. 46-24 Authorizing the City Manager to increase the pay rate of school crossing guards and amending Section 1 of Ordinance No. 08-37 as amended made by Mr. Takieddine, second by Mr. Brock. Motion carried by 7-0 roll call vote.**

## **XII. NEW BUSINESS**

A. McDonald Commons Overflow Parking

1. Mr. Norton-Smith reviewed the issue. City staff have reached out to Paxton, and thought the insurance solution would work, but when this went from the local Paxton team to the corporate legal team, they said declined this solution.
2. They then looked into easement, that was also declined. The Paxton corporate team is unwilling to compromise from a legal standpoint.
3. Fence....was not the issue. The issue was about insurance and mitigating risk.
4. What are other answers....that we control. ?? Mr. Tak recommends getting out in front of the messaging. Stakeholders have been informed. Mr. Junger stated the importance of signage and info.

## **XIII. OLD BUSINESS**

A. Park Lighting.

1. Come to the Park Board meeting. McDonald commons—need for multisport lights. But park is dawn to dusk. Is that realistic especially in winter, if we are not going to do lights—which may encourage nighttime use. Chief Schaefer just needs to know the parameters to enforce.
2. Mr. Brock agrees that maybe we need to light it up to utilize the investment.
3. Takieddine agrees long term, but lights on courts are not top priority. Ms. Camper wants to know costs so we can evaluate. Mr. Junger—are we open to park hours—sounds do-able, and then light pricing should be next. From Parks and Rec and budget would look at that. And then we must consider neighbors. Mr. Shaffer agrees this is a long-term need. Consider how much light is needed to make it safe. There is some precedent in lighting parks in winter per Moormann. Mr. Junger recommended referral to City admin to research.

## **XIV. EXECUTIVE SESSION**

A. Personnel

Motion to adjourn into Executive Session to consider the appointment, employment, dismissal, or compensation of a public employee or official, made by Ms. Camper, second by Mr. Shaffer. Motion carried by 7-0 roll call vote.

Motion made by Ms. Camper, second by Mr. Henning, to adjourn the Executive Session and return to regular session. Motion carried by 7-0 roll call vote at x:xx pm.

Motion to approve BZA appointments for Justin Brinkman and Kyle Humphrey made Mr. Henning, second by Mr. Takieddine. Motion carried by 7-0 roll call vote.

XV. ADJOURNMENT

Motion to adjourn made by Mr. Henning, second by Mr. Junger. Motion carried by 7-0 roll call vote at 9:25 pm.

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Holly Richards, Clerk of Council

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